

# Senenmut Alumni Association Of Alpha Rho Chi Fraternity, Inc. Fourth Quarter Meeting Minutes



**Meeting Minutes**

**Meeting Date: October 10, 2016**

**Meeting Time: 9:00 pm EST**

**Meeting Location: Conference Call**

**Call to Order:** Brother Margaret Scaglione motions to call the meeting to order at 9:13 pm EST. Seconded by Brother Kieth Short.

**Roll Call:** (Those present at the meeting)

- **President**
  - Brother Margaret Scaglione
- **Vice President**
  - Brother Nahshon Jagroop
- **Secretary**
  - Brother Justina Zifchock
- **Director at Large**
  - Brother Keith Short
- **Treasurer**
  - Brother Chris D'Ambrosia
- **Other**
  - None



**Officer Reports:**

○ **President**

- Brother Margaret Scaglione has brought to the attention of the E-Board that the Chapter Liaison position created last year is in fact a duplicate position according to the constitution and by-laws.
  - The E-Board position responsibilities are as follows:
    - President-alumni membership
    - Vice President-chapter liaison
    - Secretary-recording meetings/webmaster liaison
    - Director at Large- advisement/ tie-breaker
    - Treasurer-funds and payments
- Brother Margaret Scaglione has been in communication with UB Architecture to begin planning for the upcoming alumni weekend. She will be coordinating with them a Friday night lecture and local firm meet & greet.
- Brother Margaret Scaglione is participating in the National Convention Planning Committee for 2017.
- Brother Margaret Scaglione will NOT be running for re-election this spring, anyone interested in the position is urged to contact any member of the board, or email [senenmutalumniassociation@gmail.com](mailto:senenmutalumniassociation@gmail.com)

○ **Vice President**

- None.

○ **Secretary**

- Minutes are up to date. Brother Justina Zifchock has added the google calendar to her calendar and has gotten much more organized.
  - She updated the website a few months ago to reflect the most recent 'next meeting' information and will continue to do so.
  - She notified E-Board members of the upcoming meeting via group me one week ago and also earlier today including call in information.
- Brother Justina Zifchock has updated the meeting minutes template to include a section for "ACTION ITEMS", this area will be a list of what is expected to be accomplished and a timeline for those tasks.
  - The goal of this section is to increase accountability within the E-board to the Alumni Association members.
- Brother Justina Zifchock will NOT be running for re-election this spring, anyone interested in the position is urged to contact any member of the board, or email [senenmutalumniassociation@gmail.com](mailto:senenmutalumniassociation@gmail.com)

○ **Director at Large**

- Brother Keith Short will be running for re-election this spring. Anyone who is also interested in running is urged to contact any member of the board, or email [senenmutalumniassociation@gmail.com](mailto:senenmutalumniassociation@gmail.com)
- **Treasurer**
  - We currently have \$714.58
  - 16 brothers are up to date on dues, all E-board members are up to date.
  - Randy paid on sept 8<sup>th</sup>, and was subsequently voted in as a member
  - Website, Who paying for it? Brother Chris D'Ambrosia will check in with Brother Frank Bayerbach.
  - Foundation – we have an account, we get annual paperwork for taxes, the account should have a min of \$2,000, what does the treasurer have to do for it?
  - Brother Chris D'Ambrosia will be contacting people to pay dues, and will update who has paid on the website.

### **Committee Reports**

- **Communications Director**
  - None.
- **Active Chapter Liaison**
  - NA
- **Webmaster**
  - None.

### **Old Business:**

- Senenmut Family Camping was a blast, there was about half and half alumni and actives. Next year we should choose a site closer to New York City so that more brothers can attend.
  - Google excel was used to plan, this method is highly recommended for future endeavors
- The Local Buffalo meetups are happening, we've had 2 so far. The goal is to have one a month.
  - We had 5 members at "crash rush", 6 at Becker Farms.
  - The It's Fall Ya'll Hike is coming up on November 2. We will be hiking to the eternal flame.
  - December 4 is the holiday party, in January there will be a winter sport thing, they are planed until next august, 12 in total.
- Where are we with Senenmut Alumni Weekend?
  - Schedule of events is the same as previously mentioned, an architecture tour will be scheduled for Sunday
  - We Need to locate a place for brunch & business, please send suggestions to [senenmutalumniassociation@gmail.com](mailto:senenmutalumniassociation@gmail.com)

- Elections will be taking place during brunch & business
  - All nominations need to be in by the next quarterly meeting on January 9, 2016.
  - Online voting will be open after nominations are in and all members will be notified of its availability
- The 'mixer' will take place at Hayes Hall on Friday evening and will include a lecture as well as a local firm meet & greet.
- The Architectural Tour on Sunday needs to be set up, Brother Justina Zifchock will be contacting people about a location and guide for the tour.
- Alumni Days NYC happened last quarter
  - There were interactive puzzles on an app that included a scavenger hunt competition. There was good food at a gathering taking place in an artist loft. The event was reminiscing of pledging. There were 12 people in attendance, however they were the same people that are always at the NYC meet ups, no new brothers.
- Where are we at with the privacy policy?
  - The website has been changed to ask if your personal information would like to be private.
  - Brother Margaret Scaglione will forward an addendum 'privacy policy' to EBoard before the next quarterly meeting

**New Business:**

- Our next conference call will be January 9, 2016 at 9:00pm EST.
- The Newsletter will be going out in the next week or two.
  - Nominations have to be in by the next quarterly meeting
    - Brother Emily Warren and Brother Rebecca Elder have expressed interest in running for open positions.
    - We ask all members to consider running for an open position. And to encourage your fellow Senenmut Alumni Association members to run as well.
- Brother Margaret Scaglione is now managing the Instagram account.

**Informal Discussion:**

- As a whole we will be reaching out to alumni asking how to get better attended events? Asking if different forms of communication would be beneficial? As well as generally reaching out to brothers we know on a personal level. All members are encouraged to reach out and talk to your fellow brothers about joining the Senenmut Alumni Association and participating in whatever capacity they may choose.

**Action Items:**

Item	Responsible Party	Completion Date
Contact brother Frank Bayerbach to ask who is paying for the website.	Brother Chris D'Ambrosia	January 9, 2016 (next quarterly meeting)
Contacting members to pay dues	Brother Chris D'Ambrosia	ongoing
Contacting UB A+P to organize alumni weekend events	Brother Margaret Scaglione/ Brother Nahshon Jagroop	January 9, 2016 (next quarterly meeting)
Organizing architectural tour for alumni weekend	Brother Justina Zifchock	January 9, 2016 (next quarterly meeting)
Email privacy policy 'addendum' to Eboard	Brother Margaret Scaglione	January 9, 2016 (next quarterly meeting)
Newsletter	Brother Margaret Scaglione/ Brother Kyle Vliet	November 1, 2016
Election Nominations	All members	January 9, 2016 (next quarterly meeting)
Pay Dues	All members	February 11, 2016 (next annual meeting)

**Adjournment:** Brother Margaret Scaglione motions to close the closed meeting at 9:58 pm EST. seconded by Brother Justina Zifchock.

