

Senenmut Alumni Association Of Alpha Rho Chi Fraternity, Inc.

Annual Meeting Minutes



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Meeting Date: February 26, 2022

Meeting Time: 12:00 pm

Meeting Location: Conference Call

Call to Order: President Will Van Deusen motions to call the meeting to order at 12:10 pm. Seconded by Brother Imhoff

Roll Call: (Those present at the meeting)

- **President**
 - Brother Will Van Deusen
- **Vice President**
 - Brother Kelsey Imhoff
- **Treasurer**
 - Brother Kyle Vliet
- **Secretary**
 - Brother Brianna Booth
- **Director at Large**
 - Brother Chris D'Ambrosia
- **Other**
 - Brother Garrett Brown
 - Brother Brian Kwong
 - Brother Danielle Kwong
 - Brother Justina Zifchock
 - Brother Tori Corner
 - Brother Stephen Jeffery
 - Brother Margaret Scaglione
 - Brother Frank Bayerbach

Officer Reports:

- **President**
 - There are 11 voting members are here
 - National updates:

- 2021 convention was virtual
 - Brother Aj Kessler was worthy grand architect
- 2022 convention will be virtual again
 - There is no registration fee and anyone can attend, you just have to sign up.
 - Worthy grand treasurer and Worthy Grand Lecturer are up for election
 - There are 8 motions and 3 of which are being sponsored by Senenmut Alumni Association
 - If you have any opinions about these motions reach out to eboard or Brother Zifchock
 - Following this meeting all our reports and fees to nationals will be sent.
 - Alumni Association Managed Fund
 - Our Managed Fund is halfway to their recommended amount of 5,000 dollars
 - Anyone can give to it
 - The 5000 dollars is good because of interest and distribution each year we would not be depleting our balance
- **Vice President**
 - No scholarship was awarded this year.
 - If anyone is interested in helping with scholarship please let Brother Booth or Brother Van Deusen know
 - Chapter Update
 - The chapter took a hit with covid and are at risk for suspension and the president Brother Brian Kwong and Brother Zifchock are working really hard to get it back
 - The Alumni Association has been asked to help host recruitment events as we have 7 active brothers but 3 of them are not around this semester for various reasons. Trying to see if Grad students can be counted as brothers to help with numbers
 - The Chapter is in a jump start program which was placed by nationals with a suspension letter.
 - The letter had a number of concerns but all but the number of active brothers have been resolved, which is that the chapter needs 15 active brothers.

- Most of the motions at convention are based on this because none of these jump start requirements have been voted it on but we should try to follow as much as we can with these requirements
- The Eboard has been working with the chapter and Brother Zifchock to help them as much as we can
 - Weather it's as an association or as individuals but there are many ways to help them out
- **Treasurer**
 - Our Account Balance is \$2,384.03
 - We Currently have 22 Due paying Members
 - Financial report
 - The fiscal year has been shifted to align with nationals.
 - The 2020 fiscal year was affected by covid since there was no convention to send a Brother too and no scholarship awarded as no brothers were on campus. Since the only thing owed was the AA Fees, the account ended up making money in 2020.
 - We are currently in the fiscal year but so far we have collected more dues than anticipated
 - Convention was moved virtual again but instead of paying for the delegate to go to convention, the money will go towards that Brothers Dues.
 - Still anticipating the spring ritual and bank of America fees (however we are looking to find a bank that doesn't have fees but since calling the fees have paused but they have started back up so we are looking into why this is happening)
 - With all of that in mind there is a potential balance of \$672.00
 - Proposed budget for next year
 - AA fees should be the same at \$200.
 - 800 dollars seem reasonable for dues collection from past numbers. Planning to keep the 30 dollars a year or 100 dollars for 4 years.
 - Table talks
 - There will be almost a 1000 dollar surplus this year for table talks and so there should be a conversion on what to do with the extra money in case this continues to happen in the future.

- o Should be put to the Managed Fund to help get to that goal of \$5,000, since the Association is self sufficient.
- o Could also potentially go to giving the speakers a small gift as a thank you.
- Budget or Due Comments
 - o Does money need to be put aside for the website?
- Website
 - o The Website is outdated and it has gone down for security reasons
 - o Looking to move to a website that allows to create a custom website
 - o Brother Bayerbach to put something together and propose to Eboard
 - o Grand Council is looking to do something with Greek Talk which can be hosted off so will be looking into that.
 - Would have to look into the cost of that as well as it cost to host to domain and other.
- Brother Van Deusen Motions to approve the 30 dollar dues and 100 for four years to seconded by Stephen
 - o 11 Yes 0 opposed 0 abstains
 - o Motion passes
- Will be going through the finances to make sure that everything is square and make sure that funds have been allocated correctly.
 - o Good idea to create a committee to get everything better organized
- Brother Van Deusen motions to approve the budget seconded by Brother Coners
 - o Will a scholarship be awarded this February?
 - don't anticipate on giving one this June but plan on doing it next year depending on the chapters standing
 - Will the Financial help given to the chapter be from the budget or from independent fundraising?

- Last December it was done through personal donations and plan on doing the same this year by doing a series of fundraisers and anything else needed can come from the budget or what was allocated for the scholarship.
- Since a Scholarship was not awarded last year those funds will be allocated to Ritual.
- Since in the middle of the fiscal year and are voting on next year's budget, Will make a note of that and reallocate when necessary
- Have always allocated for all these things and sometimes it does not need to be paid but it is there just to be safe.
 - Unanimously passes
- **Secretary**
 - All Minutes have been uploaded to the website
- **Director at Large**
 - Someone signed up for the website but they weren't a brother, but had 3 other brother signed up so there is a total of 67 brothers on the website
 - For clarification someone sign up and no one recognized him and so Brother Van Deusen reached out and he thought it was just an architecture alumni association and not a fraternity alumni so Brother Van Duesen gave him information about starting a chapter in Alfred state

Old Business:

- have discussions about the website and the dues being a donation to the managed funds but it never really went anywhere but if anyone is interested in being in a committee to figure out what the best course of action is let anyone on eboard know.
 - Most associations that have a big managed fund did it by doing fundraisers usually around white rose

- Fundraising has also been another topic discussed but can not just fundraise to fundraise but to do it for the managed fund for an event is much better
- Next year is the Associations 10 year anniversary of being an alumni association. Maybe the Association can help or do something around White Rose as most of the Active Brothers will be brand new.

New Business:

- Table Talks update
 - There Are 15 firms this year that are participating.
 - Have been working with AIA Buffalo and have been hosting mock interviews and portfolio and resume editing
 - Table talks will be March 9th
 - Looking at having a surplus of 1500 dollars depending on the catering costs
 - Lecturer is coming from CannonDesign, talking about creating a community from an empty parking lot.
 - What to do with surplus
 - Send gifts to the firms as a thank you and to keep us in the back of their mind and then whatever funding is leftover from that can possibly put in 100% of it in the managed fund but does anyone have any thoughts on that
 - If put in the managed fund it can be reused for table talks or something else for the fraternity.
 - Brother Van Deusen motions to allocate all future surplus funds from Table Talks event to the Senenmut Alumni Association Managed Fund
 - Seconded by Brother Jeffery
 - Point of clarification are we assuming gifts are part of table talks costs
 - The wording is opening in this motion so that it is flexible for each year and weather we want to give a gift and they know we are not pocketing all the money
 - Is this motion for just this year or do we have to vote on this every year since its not in our by-laws
 - I don't think it needs to go into the by laws but it will most likely have to be voted on every year but now we have it recorded in the minutes as a precedent

- Passes unanimously

- **Elections**

- The VP, teasurers, and director at large are up and they are 2 year positions and must be national dues payers

- Vice President

- This Role is Responsible to:

- Coordinate with president as liaison to the Chapter
- Responsible for Alumni Recruitment
- Presides over meetings in Presidents' absence

- Brother Zifchock has been nominated for this position

- Brother Zifchock is currently a faculty member and sees our Brothers everyday or every other day and is easily accessible for them and she plans to continues to be there so it just makes sense for her to be in this position

- Brother Zifchock has been on eboard before and understands what is needed for this role and it will be nice to see her back in action.

- Brother Van Deusen Motions to elect Brother Zifchock as VP in acclimation seconded by Brother Imhoff.

- Congrats Brother Zifchock and thank you Brother Imhoff for all your hard work these past two years

- Treasurer:

- This Role Is responsible to:

- In charge of finances
- Responsible for collecting dues and fees owed to the Association
- Works with President to submit taxes

- Brother Vliet has been nominated for this position

- Seeing Brother Vliet do this role for the past two years, he has done it very well especially with the fiscal year shift and he has a good relationship with everyone. He will jump in anywhere their needs help and when he needs help he states it and never makes false promises

- Brother Van Deusen Motions to elect Brother Vliet by acclimation seconded by Brother Jeffreys

- Congrats Brother Vliet
- Director at Large
 - This Role is Responsible for:
 - Helps President and Treasurer to plan financial goals
 - Helps Vice President with recruitment and active membership retention
 - Keeps a detailed running history
 - Eboard received nomination for Brother Imhoff
 - Brother Imhoff was vice president so she knows about the role and would love to help Brother Zifchock with everything and have watched Brother D'Ambrosia in this role and would love to continue with what he started
 - Brother Imhoff has a very bubbly personality and is not biased about anything and she has always been involved and I think this is a great fit for her.
 - Brother Van Deusen Motions to elect Brother Imhoff by acclamation seconded by Brother Coners.
 - Congrats Brother Imhoff
- Dates for Next year's meeting
 - Must be within 18 months of today and in the next calendar year
 - Eboard is suggesting Feb 25th 2023 and June 24th 2023
 - Reminder the meeting is usually part of a weekend of events
 - June meeting would align with our current fiscal year
 - Brother Scaglione has brought up us helping organize white rose so it might be smart to have it in Feb
 - Might be better to do it in the first week of March (March 4th) since school seems to be starting later so it could align with recruitment.
 - If we did march 4th would it be back to back weekends with convention
 - No usually it's the 3rd weekend in march but this each is early due to adronicus 100 year
 - School is not in session with a summer meeting
 - Will double check to see if next year 10 years or 9 years would be since the start of the Senenmut Alumni Association
 - All in favor for Feb 24th
 - 4 in favor
 - All in favor for June 24th
 - 3 in favor
 - All in favor for March 4th

- 4 in favor

- Moving to Vote For Feb 24th or March 4th
 - All in favor in for Feb
 - 3 votes
 - All in favor for March
 - 6 votes
 - Abstentions 2
 - Next year's meeting will be March 4th.

- How do we count our membership from the website or dues
 - count from both but usually we use the dues because they are allowed to vote in this meeting.

Suggestions for betterment of the fraternity/informal discussion:

- In terms of social events we haven't been able to have events but lately we have and it's been amazing to see people coming together
 - Everyone come to happy hour
 - If there events you want in the future reach out to Brother Scaglione
 - Let's do another Senenmut vacay

Adjournment: President Van Deusen motions to close the closed meeting at 2:04 pm

Seconded by Brother Coners